

BUSINESS OR PROFESSIONAL EXPENSES

CALIFORNIA TAX SERVICE

202 East Airport Dr., Ste 155

San Bernardino, CA 92408

Tel: (909) 884-1313

Fax: (909) 884-5351

Year	Name	Social Security Number	
EXPENSE	AMOUNT*	EXPENSE	AMOUNT*
Accounting		Office Supplies	
Advertising		Outside Services	
Bad Debts		Parking	
Bank Charges		Penalties	
Business Miles		Pension & Profit Sharing	
Cell Phone		Postage	
Commissions		Printing	
Credit Card Service Charges		Rent - Business Property	
Dues & Publications		Rent/Lease - Vehicle	
Education Expenses		Repairs	
Employee Benefits		Salaries & Wages	
Equipment Rental		Security & Safety	
Freight		Software	
General Supplies		Storage	
Insurance		Supplies & Materials	
Interest - Mortgage		Tax - Business/Property	
Interest - Other (Auto, Credit Cards)		Tax - Payroll	
Janitorial Services		Tax - Sales	
Laundry/Cleaning		Telephone	
Legal/Professional Fees		Tools - Small	
Licenses & Permits		Travel	
Lodging		Uniforms	
Medical Insurance		Utilities	
Meals & Entertainment		Other	

*Omit cents

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